

**VOLUNTEER & STUDENT SERVICES APPLICATION**



*Montefiore will recruit, hire, train, transfer, promote, layoff and discharge associates in all job classifications without regard to their race, color, religion, creed, national origin, alienage or citizenship status, age, sex, gender, actual or presumed disability, history of disability, sexual orientation, gender identity or expression, sexual and other reproductive health decisions, genetic predisposition or carrier status, pregnancy, military status or service, familial status, marital or partnership status, arrest or conviction record, caregiver status, credit history, unemployment status, status as victim of domestic violence, sexual violence, or stalking, or any other characteristics covered by law.*

*Please note, you must be 16 years of age to apply.*

Date: \_\_\_\_\_

**CONTACT INFORMATION**

LastName	FirstName	Middle	Maiden Name
StreetAddress	Apt. #	City	State    Zip Code
E-mail	Home Phone#	Cell Phone#	

**EDUCATION**

**Highest Level of Education Completed**

High School     
  Vocational     
  Associates     
  College     
  Advanced Degree (example: M.A., Ph.D.)

Degree \_\_\_\_\_ School \_\_\_\_\_

If currently a student, what school do you attend? \_\_\_\_\_

What Year?     Freshman     Sophomore     Junior     Senior     Graduate School     Other

**WORK AND VOLUNTEER EXPERIENCE**

**Work Status**     Unemployed     PartTime     FullTime     Retired     Student     Other

Work and Volunteer History (Briefly describe most recent job duties/volunteer assignments)			
Paid Work Experience		Volunteer Experience	
Company Name		Company Name	
Title		Title	
Duties		Duties	

**Skills/Qualifications/Languages**

Skills (Word, Excel, etc.)		Languages (other than English)	
Qualifications (certifications, etc.)		Hobbies/Sports	

**ABOUT YOU**

Reason for volunteering \_\_\_\_\_

Days available  Sunday  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

Times available \_\_\_\_\_

Have you ever applied for Volunteer/Student experience at Montefiore?  Yes  No

If yes, which campus  Moses  Einstein  Wakefield  Westchester Square  Other \_\_\_\_\_

How did you learn about us?

Own Idea  Newspaper  School Requirement  Website  Other (explain) \_\_\_\_\_

Do you have any relatives who work for Montefiore or any of it's entities?  Yes  No

If yes, please provide below information:

Name	Department	Relationship
Name	Department	Relationship

**REFERENCES**

List two people, other than relatives or personal friends, who have supervised your work and/or have knowledge of your education.

Name	Address	Phone
Name	Address	Phone

**ATTESTATION**

I understand and agree that ***if accepted*** for volunteer/student service placement, I am making at least **200 hours** commitment within a 6 month period (*if a high school student, at least 100 hours commitment during the school year and/ or 8 weeks during the summer*). I will accept supervision, adhere to the rules and regulations of Montefiore, and keep confidential any information concerning patients. Return my uniform and I.D. badge when my volunteer/student experience has ended. I understand any training I receive is given solely for volunteer/student experience and does not lead to paid employment.

I Agree

Print Name \_\_\_\_\_ Date \_\_\_\_\_

**VOLUNTEER/STUDENT ASSIGNMENT**

On the next page place a check mark next to the Volunteer Opportunities that interest you.

Please email your completed application to [VolunteerServices@montefiore.org](mailto:VolunteerServices@montefiore.org)

## VOLUNTEER OPPORTUNITIES

Please place a check mark next to the Volunteer Opportunities that interest you.

- Administrative/Clerical** – Volunteers provide assistance in office settings: data entry, fax/scan, filing, answer phones, receptionist, mailings, outreach, info & referrals, assist with client/patient advocacy.
  
- Ambassador/Usher** – Volunteers greet patients coming in through main entrance, assist with giving directions to families, patients and visitors, and/or escort and transport to their destinations.
  
- BOLD Buddy Program** – Volunteers visit the patients who have cancer while they are hospitalized and/or undergoing chemotherapy, and develop a mentoring relationship with the patients/clients.
  
- Candy Stripers** – Designed for high school students. Volunteers bring water to patients, answer call bells, assist with clerical work and organizing supplies, assist nursing staff.
  
- Caregiver Support Center** – Caregiver “coach” Volunteers provide emotional support and practical assistance to family caregivers while their loved one is hospitalized or in treatment.
  
- Child Life Program** – Volunteers supervise playroom, bedside activities, arts & crafts, reading to children and friendly visiting.
  
- Friendly Visiting** – Patient visits on in-patient hospital floors/rooms: talk, read, bring water, hand out magazines/books, and lift the spirits of hospital patients.
  
- Project Bravo** – assist with the provision of services to the AIDS affected and infected population.
  
- Reach Out and Read** – Read to children in pediatric waiting rooms - national medical model program.
  
- Research Volunteers** – Data collection, literature review, survey administration.
  
- Special Projects and Events** –Teddy Bear Clinic, gift-wrapping, health education and community outreach events, environmental projects.