

MONTEFIORE

VOLUNTEER & STUDENT SERVICES DEPARTMENT

APPLICATION

Montefiore will recruit, hire, train, transfer, promote, layoff and discharge associates in all job classifications without regard to their race, color, religion, creed, national origin, alien age, or citizenship status, age, sex, actual or presumed disability history of disability, sexual orientation, gender identity, genetic pre disposition or carrier status, pregnancy, military status, or partnership status, or any other characteristics covered by law.

DATE: _____

PERSONAL INFORMATION

DATE OF BIRTH ___ / ___ / ___

NAME _____
 Last First Middle Maiden Name

ADDRESS _____
 Street Apt # City State Zip Code

E-MAIL _____ **HOME PHONE #** _____ **BUSINESS/CELL #** _____

EDUCATIONAL BACKGROUND: WHAT'S YOUR HIGHEST LEVEL OF EDUCATION?

High School College/Vocational Advanced Degree (example: M.A., Ph.D.)

DEGREE(S): _____ SCHOOL: _____

IF CURRENTLY A STUDENT, WHAT SCHOOL DO YOU ATTEND? _____

WHAT YEAR? (PLEASE MARK BELOW):

__ FRESHMAN __ SOPHOMORE __ JUNIOR __ SENIOR __ GRADUATE SCHOOL __ OTHER

EMPLOYMENT HISTORY (Briefly describe job duties/volunteer assignments)

PAID WORK EXPERIENCE	VOLUNTEER EXPERIENCE
COMPANY NAME: _____	
COMPANY NAME: _____	

Employment status: __ UNEMPLOYED __ PART-TIME EMPLOYEE __ FULL-TIME EMPLOYEE
 __ RETIRED __ STUDENT __ OTHER

Special skills/qualifications:

Summarize special skills and qualifications acquired from employment, volunteer work or other experience, such as hobbies, sports, etc. _____

Language(s): _____

Reason for volunteering: _____

Times available/preferred _____ Days available _____

Have you ever applied for volunteer work or internship at Montefiore? Yes No

If yes, which campus Moses Einstein Wakefield Westchester Square

How did you learn about us?

__ Own Idea __ Newspaper __ School Requirement __ Website __ Other (explain) _____

Are you an intern? Yes No

If yes, Affiliation (School & Program/Discipline) _____

Person to be notified in case of accident or emergency: Relationship _____

Name: Address Phone

Personal Physician

Name: Address Phone

References: List two people, other than relatives or personal friends, who have supervised your work and/or have knowledge of your education.

Name: Address Phone

Name: Address Phone

I understand that if accepted for volunteer service or internship placement, I will serve regularly as assigned, contribute at least **200 hours**, (if a high school student, at least **100 hours** during the school year or 8 weeks during the summer). Accept supervision, obey the rules and regulations of Montefiore, consider as confidential all information concerning patients and return my uniform and I.D. badge when my volunteer service is terminated, or internship ended. I understand that any training I receive is given solely for volunteer service and does not lead to paid employment at this hospital.

SIGNATURE: _____ DATE: _____

VOLUNTEER OPPORTUNITIES

Please place a check mark next to the Volunteer Opportunities that interest you.

- Administrative/Clerical** – Volunteers provide assistance in office settings: data entry, fax/scan, filing, answer phones, receptionist, mailings, outreach, info & referrals, assist with client/patient advocacy.

- Ambassador/Usher** – Volunteers greet patients coming in through main entrance, assist with giving directions to families, patients and visitors, and/or escort and transport to their destinations.

- BOLD Buddy Program** – Volunteers visit the patients who have cancer while they are hospitalized and/or undergoing chemotherapy, and develop a mentoring relationship with the patients/clients.

- Candy Stripers** – Designed for high school students. Volunteers bring water to patients, answer call bells, assist with clerical work and organizing supplies, assist nursing staff.

- Caregiver Support Center** – Caregiver “coach” Volunteers provide emotional support and practical assistance to family caregivers while their loved one is hospitalized or in treatment.

- Child Life Program** – Volunteers supervise playroom, bedside activities, arts & crafts, reading to children and friendly visiting.

- Friendly Visiting** – Patient visits on in-patient hospital floors/rooms: talk, read, bring water, hand out magazines/books, and lift the spirits of hospital patients.

- Project Bravo** – assist with the provision of services to the AIDS affected and infected population.

- Reach Out and Read** – Read to children in pediatric waiting rooms - national medical model program.

- Research Volunteers** – Data collection, literature review, survey administration.

- Special Projects and Events** –Teddy Bear Clinic, gift-wrapping, health education and community outreach events, environmental projects.