



**MONTEFIORE MEDICAL CENTER**  
The University Hospital for the  
Albert Einstein College of Medicine

*ADMINISTRATIVE POLICY AND PROCEDURE*

SUBJECT:	MEALS FOR HOUSESTAFF/MEDICAL STUDENTS	NUMBER: JH24.3
OWNER:	HOUSESTAFF OFFICE	
EFFECTIVE DATE: 8/1/02	REVIEW/REVISED DATE: 8/12/09	SUPERSEDES: 12/08, 9/06, 10/04, 10/03

**Policy:**

It is the policy of Montefiore Medical Center to supplement the cost of three (3) meals per day for:

1. House Staff Officers who are on the payroll of Montefiore Medical Center or who are on the Jacobi, Westchester, Metropolitan, St. Joseph's or St. Vincent's payroll but rotate to Montefiore Medical Center programs.
2. Medical Students who are on approved rotations from Einstein at Moses, Weiler, CHAM or New York Medical College at North Division.

**Scope:**

All Housestaff/Medical Students

**Procedure:**

1. The House Staff Office will distribute meal tickets to the medical students and clinical departments monthly for their House Staff Officers.
2. The meal tickets are color coded by month and can be used in the Medical Center Food Pavilion at Moses, the coffee shop at Moses, the CHAM kiosk, the cafeteria at Weiler, the cafeteria at North Division and the coffee shop at North Division.
3. Meal tickets cannot be used for purchases from the mobile food carts.
4. Meal tickets must be picked up and signed for by the medical students or a designated person from each department for distribution to the House Staff Officers or Medical Students at either Moses or North Division.
5. Purchases with meal tickets may exceed the value approved for breakfast, lunch and dinner. If the value exceeds the approved amount, House Staff Officers and Medical Students will be required to pay the difference. The total approved amount per day cannot be used for single purchases