

Montefiore Medical Center has a four-part mission:

- Patient Care
- Research
- Teaching
- Community Service

Our mission is to provide high quality healthcare and vital services for patients and the communities we serve. Our nurses practice in a variety of settings, including four hospitals, 21 specialty and primary care ambulatory sites, home care, school based health programs and other programs.



Montefiore Medical Center

Division of Education & Organizational
Development

3331 Steuben Avenue
Bronx, New York 10467

2010

SUMMER PROGRAM
FOR CLINICAL ASSISTANTS

at
Montefiore Medical Center

A summer employment
experience for RN nursing
students in accredited
baccalaureate nursing programs



PURPOSE

Montefiore's 2010 Summer Program for Clinical Assistants provides an opportunity for nursing students in baccalaureate programs to become familiar with the role of clinical nursing and to develop organizational, communication, and team-building skills under the supervision and guidance of a registered nurse preceptor.

OBJECTIVES

At the completion of this program, Clinical Assistants will be able to:

- Describe the role of the nurse in an acute care setting
- Describe the role of the nurse in relation to other members of the health care team
- Provide nursing care to selected patients
- Develop time- management skills
- Perform selected procedures and treatments under the supervision of a preceptor
- Document relevant observations and interventions
- Communicate information clearly and accurately to other health care team members
- Use appropriate interpersonal skills when communicating with peers and other members of the health care team
- Use a problem-solving approach to address clinical issues in consultation with a nurse preceptor
- Identify current trends in nursing practice
- Develop effective team skills
- Explore common themes of successful role redesign and work teams

We will provide classroom orientation and an orientation to each Clinical Assistant's assigned unit. Clinical Assistants will provide direct patient care under the supervision of a nurse preceptor and will have opportunities to enhance the learning experience by attending educational programs throughout this session.

ELIGIBILITY

Applicants to this program must be in good academic standing within a baccalaureate registered nurse nursing program. In addition:

- students must have completed a minimum of 1 year clinical experience as a nursing student.
- must have a GPA of 3.0 or better

CONDITIONS

If accepted, Clinical Assistants must make a commitment to work the entire nine weeks of the program – **Monday, June 14, 2010 through Friday, August 13, 2010.**

- You will be assigned to a preceptor for the duration of your employment at Montefiore.
- You will work the same shift and schedule as your preceptor, including two weekends per month and holidays (Three 11.5 hour shifts per week) . Available shifts are:
7:00 am-7:30 pm; and 7 pm-7:30 am depending on preceptor availability.
- Clinical assistants are paid bi-weekly and are not eligible for sick or vacation days, shift differential, or premium pay days.
- You must provide your own housing and transportation.

APPLICATIONS

Please complete and return the application form along with the required documents by mail or fax to:

Jackie Van Pelt

Montefiore Medical Center

Human Resources – Recruitment and Staffing
3411 Wayne Ave, 1st floor
Bronx, New York 10467

Phone: 718-9202936

Fax: 718-920-2242

Email: jvanpelt@montefiore.org

The deadline for submission is March 1, 2010.

A completed package must be received in order to be invited in for an interview. For inquiries regarding program content, contact Cathy O'Brien at cobrien@montefiore.org.

The following documents must be submitted :

- A letter from your school verifying full-time enrollment as a nursing student in an accredited nursing program and your anticipated date of graduation.
- A copy of your most current unofficial student transcript.
- A letter of recommendation from at least one of your clinical nursing instructors.
- Resume

PLEASE COMPLETE AND RETURN:

Name: _____

Address: _____

E-mail Address: _____

Home Phone: _____

Cell Phone: _____

Your Nursing School: _____

**Anticipated Month/
Year of Graduation** _____

Employment opportunities at Montefiore are available in the following clinical areas. Please indicate your first, second, and third choice preferences by placing the number in the box to the left of the areas you are interested in.

Critical Care

Medicine

Pediatrics

Surgery

Mother/Baby

Emergency Department

Please indicate your division and shift preferences:

Division: Moses (East 210th Street)

Weiler (Eastchester Rd.)

North (East 233rd Street)

Children's Hospital (CHAM)
(East 210th Street)

Shift: 7 am-7:30 pm 7 pm-7:30 am

I agree that, if selected for the summer program, I will work the entire nine weeks and will be available to work weekends, and abide by all other terms of employment.

Signature _____

Date _____